

WATFORD PARISH COUNCIL

Clerk: Mrs Sue Porter
3 Packwood Close
Daventry
Northamptonshire
NN11 8AJ
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To members of the Parish Council:

You are hereby summoned to attend the Annual Meeting of **Watford Parish Council** on **Tuesday 10th May 2022** at **7:30pm** in **Watford Village Hall** for the purpose of transacting the following business.

Members of the public and press are invited to attend and may address the Council at its Open Forum.

1. OPENING PROCEDURES

- 1.1 Election of Chairman and Acceptance of Office
- 1.2 Election of Vice Chairman and Acceptance of Office
- 1.3 Acceptance of Apologies
- 1.4 Review of Standing Orders
- 1.5 Review of Financial Regulations
- 1.6 Review of Policies & Risk Assessment
- 1.7 Review of Asset Register
- 1.8 Assign Parish Councillor's Area of Responsibilities:
 - * Parish Paths Warden
 - * Highways
 - * Churchyard & Cemetery
 - * Street Lighting
 - * Police Liaison Representative
 - * Defibrillator
- 1.9 Approve Minutes of the Meeting held on **Thursday 12th April 2022**
- 1.10 Declarations of Interest – Personal or Prejudicial

2. MATTERS ARISING

- 2.1 Motorway Services Barriers
- 2.2 HGV 7.5t Weight Restriction

3. WEST NORTHANTS UNITARY COUNCILLOR REPORT

4. BUSINESS

- 4.1 Community Speedwatch
- 4.2 WNC – Housing Strategy Consultation
- 4.3 Churchyard Wall Repairs
- 4.4 Queen's Platinum Jubilee Celebrations
- 4.5 Play Equipment Proposals

5. FINANCE

5.1 Approve Accounts to be paid:

Chq No 1373	S Porter	April 2022 Clerk's Salary	£	365.68	LGA1972 s112
	S Porter	April 2022 Clerk's Expenses	£	24.00	LGA1972 s112
Chq No 1374	HMRC	PAYE 2021-22 Q4	£	188.71	LGA1972 s112
Chq No 1375	Leics Gardens	Grass Mowing – March 2022	£	500.00	Open Spaces Act 1906

Bank Balances (as at 31.03.2022) £ 13,325.65

6. PLANNING

WND/2022/0337 – Work to trees subject to Tree Preservation Order DA146 – **25 Main Street, Watford**

PLANNING PERMISSIONS GRANTED

WND/2021/0491 - Retrospective application for construction of cafe building, alterations to external elevations on main building and extensions to decking area - **Mango Lounge, Station Road, Watford**

7. PUBLIC TIME

Date of next meeting of the Parish Council – Tuesday 14th June 2022

Sue Porter

Sue Porter
Clerk/Responsible Financial Officer
Watford Parish Council

Issued: 04/05/2022